

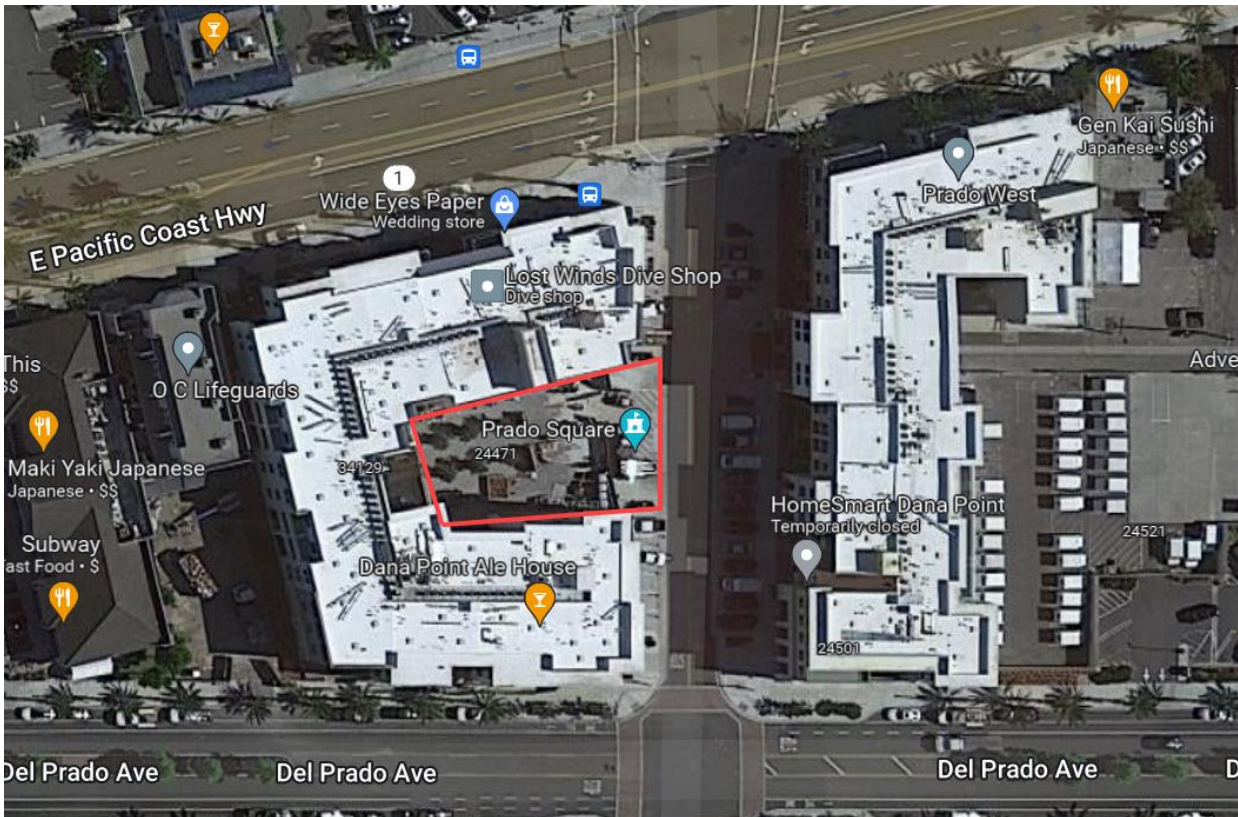


Prado Square Rental and Activation Kit

PRADO SQUARE USAGE PARAMETERS:

Rental and usage of Prado Square will be limited to the area shown in FIG A below.

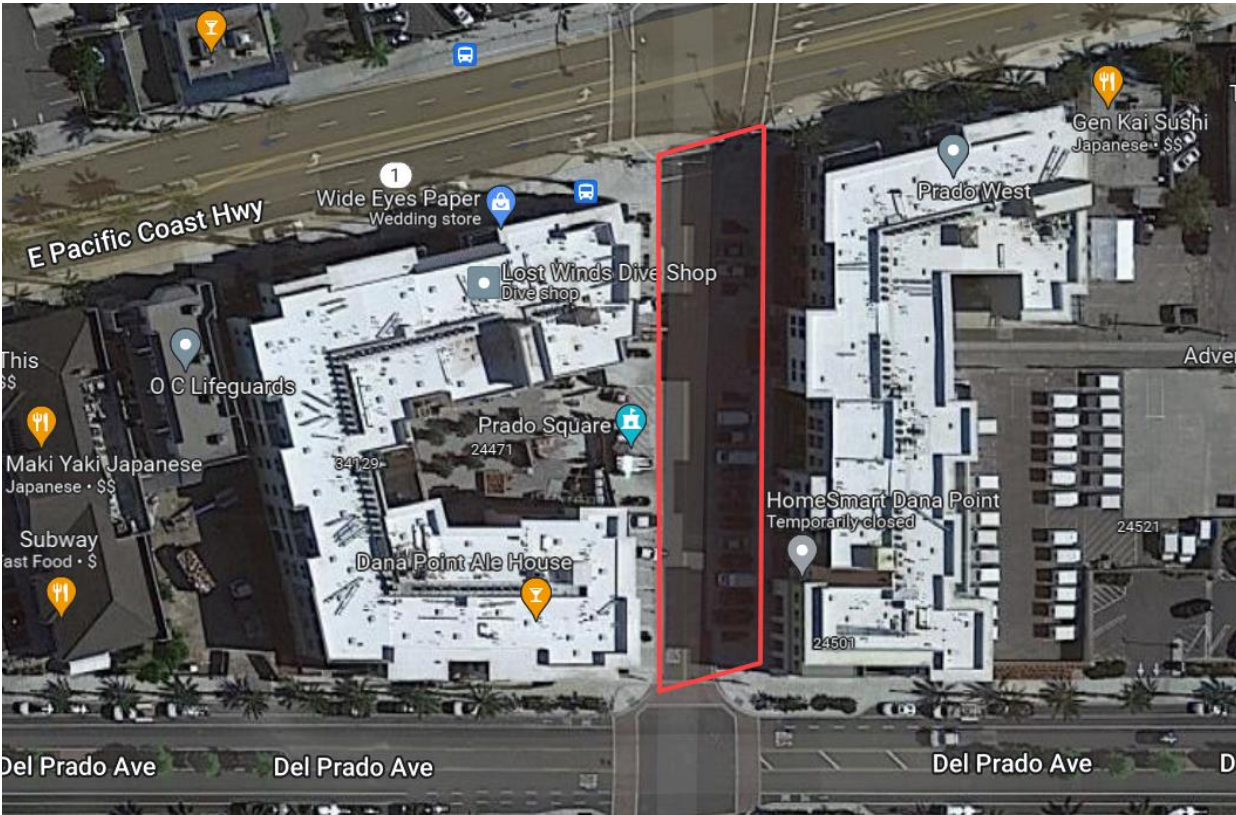
FIG A:



The street of Amber Lantern, shown in FIG B, is a city entity and NOT included with the rental of Prado Square. If you are looking to close the street, please reach out to the city of Dana Point for details.



FIG B:



USAGE FAQ

What does it cost to rent Prado Square?

Raintree will consider offering Prado Square at no cost, pending the type of event, if there is an applicable sponsorship opportunity available. In that case, Raintree may ask to be featured on signage, provide branded items to be given to guests of the event, or some type of exposure discussed between Raintree and the renter in exchange for use of the space. As part of the user contract, any promotional language must include the event name and a referenced location to 'Prado Square'. Example: Tie-Dye Fest at Prado Square.

** Pricing and terms subject to change at the discretion of Raintree Del Prado LLC at any time.*

Standard rental pricing:

1-Day rental	Starting at \$1,000 - based on (8) hours of use
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2-Day rental

Starting at \$2,000 - based on (8) hours of use

3-Day rental

Starting at \$3,000 - based on (8) hours of use

3-Day + rental

Subject to availability - please inquire for rates

Please Note:

- Additional hours may be contracted, pending availability (inquire for rates).
- Hours and usage are subject to noise restrictions during hours of set up and break down and to be approved on a case-by-case basis.

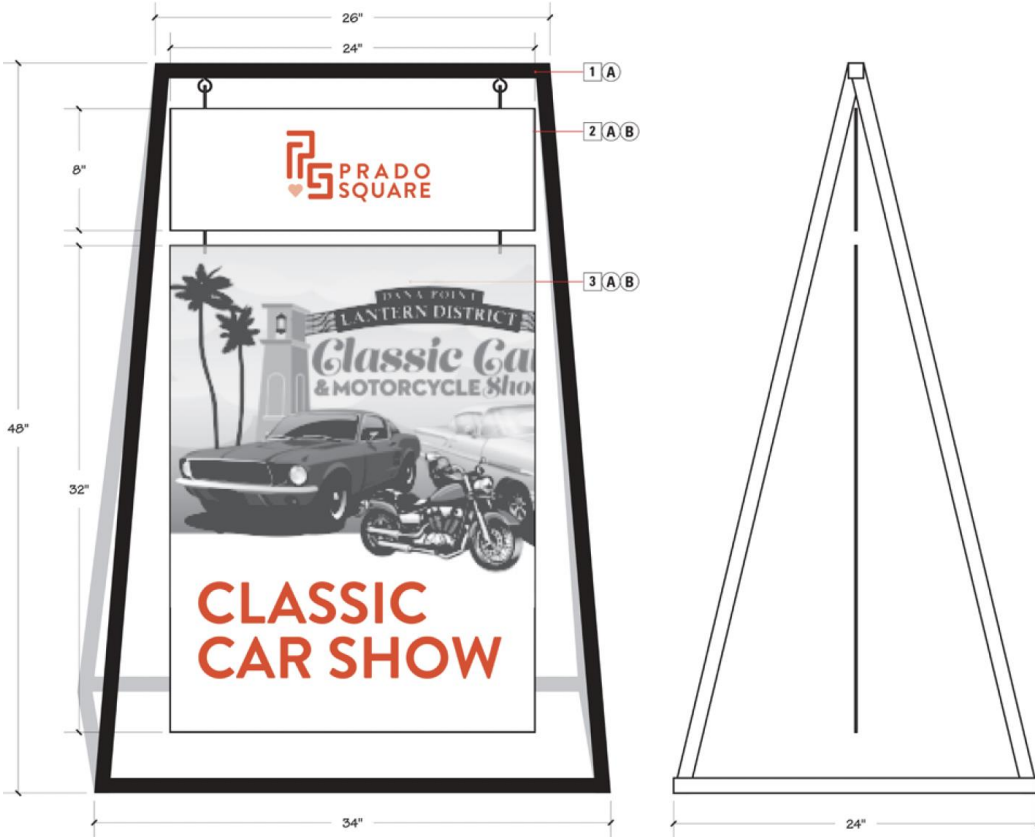
What's included with my rental?

- Exclusive use of Prado Square as indicated and related to space noted in FIG A for a total of (8) hours per day.
- Two public upkept restrooms located in Prado Square.
- 10 Sandwich Boards with customizable double sided 3' x 2' sign faces (Refer to FIG C), 10 Stanchions, 18 Cones, 7 Possible Pole Banners (Customization available if paid for and secured 3 weeks prior to the event. The cost to print and install the banners is subject to the cost specified by fabricator and not included in the standard rental fee). Note our fabricator and installer company is the only company allowed to print and install banners or custom sign faces for the Sandwich Boards, once approved by Raintree Del Prado LLC. Raintree Partners to coordinate with the renter to deliver any of these items on the day of the event if the renter chooses to use them.



FIG C:

SANDWICH BOARD



24" x 36" double-sided panel can have graphics printed on for a fee of \$65 per each double-sided panel from signage/print vendor, Outdoor Dimensions.

*Template for layout available [here](#).

Design coordination to be done through Diane Hackett (dhackett@outdoordimensions.com) at Outdoor Dimensions. Creative must be approved by Hannah Bailey (hbailey@raintreepartners.com) at Raintree Partners.

Payment to be handled between renter and Outdoor Dimensions.

Outdoor Dimensions to deliver printed panel(s) to the renter directly.

I'm interested in booking/reserving Prado Square. What's next?

- Submit an inquiry through www.pradosquare.com.
- Fill out [Application](#).



- Request a hold.
 - This reserves your preferred date(s)/time(s) for up to 30 days, OR until another party challenges.
 - If your hold is challenged, you have 48 hours to contract or release the space.

- Request a rental agreement.
 - 50% Deposit due at time of contract signing.
 - 50% Balance due (30) days prior to your event.

How do I arrange a site visit?

Please email pradosquare@raintreepartners.com to schedule your visit.

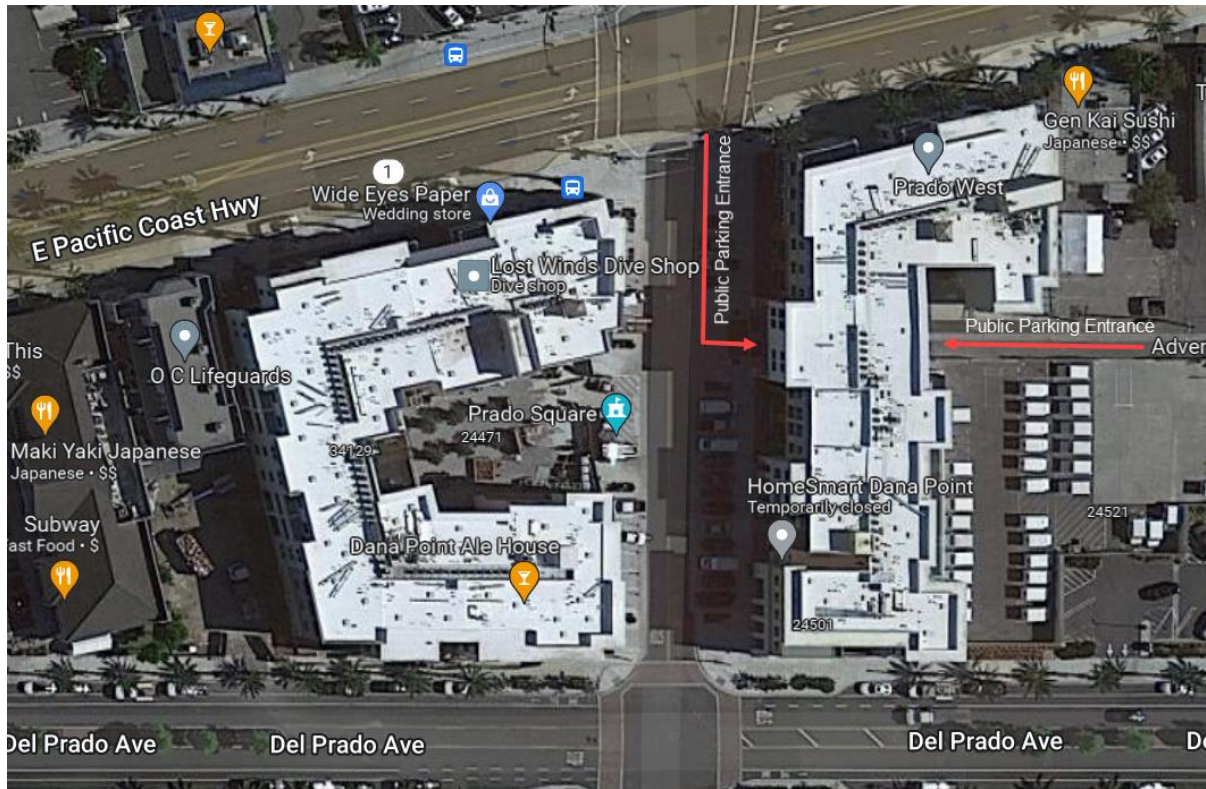
May I deliver things to the building prior to my event?

No, unfortunately we can not accommodate any storage or holding of event materials of any kind. Unscheduled deliveries cannot be accepted and Raintree Del Prado is not responsible for lost/stolen packages. No exceptions.

Do you have parking?

Prado Square has available public parking in the underground garage at building 2 of Prado West. Public parking is also available on surrounding surface streets.

FIG D:



Where can my vendors load/unload?

The curb along Del Prado at Amber Lantern is best for loading/unloading. We suggest vendors park across the street or in the nearby vicinity. Prado Square does not have a loading zone for semis or large class trucks.

Important Note* The pavers at Prado Square are not rated for vehicles. Trucks must stay off and out of the Prado Square zone beyond the bollards. Any tire marks, damage, or violation of this rule will be charged directly to the renter.

Do you offer AV/tech support?

Prado Square does not have AV or tech support for usage or hire. There are 3 electrical outlet locations in the square that renters may use. Usage is subject to approval by Raintree Del Prado LLC at time of application.

Locations:



Do you allow open flame (sterno, chafing dishes, candles, etc.)?

Raintree Del Prado LLC does not allow open flame (including sterno) without a fire permit. Convection ovens are most commonly used, and anything electric is okay so long as used for catering purposes.



Can I serve alcoholic beverages?

Alcoholic beverages may only be served by vendors backed with a liquor license and proper insurance as noted in Raintree's insurance requirements. Raintree Del Prado LLC and its rental clients must adhere to all state and federal laws pertaining to the service of alcoholic beverages. These include, but are not limited to:

- Alcohol may not be served to minors (i.e. guests under 21 years of age) at any time. Catering/bartending staff must ensure that no minors are drinking alcohol by appropriate means of identification set forth by the California Department of Alcoholic Beverage Control.
- Catering/bartending staff must notify their managers when they observe a guest drinking irresponsibly and cease all alcoholic beverage service to said guest.
- The renter party is responsible to apply and receive any required permit at the city level.

Do I need insurance?

Yes. Raintree Del Prado requires all rental clients and their contractors/subcontractors to provide Commercial General Liability Insurance, Motor Vehicle Liability Insurance, Workers Compensation Insurance, Employers' Liability Insurance, Excess or Umbrella Liability Insurance, and Event Sponsor/Facilitators' Property Insurance. Raintree Del Prado LLC must be named as additionally insured for the date(s) of your event.

Detailed Insurance Requirements can be viewed [here](#).

Prado Square Recommended Service Providers:

Florist:

Browne's Florist

34156 E Pacific Coast Hwy, Dana Point, CA 92629

(949) 661-4748

Signage design/printing:

Outdoor Dimensions

5325 E Hunter Ave, Anaheim, CA 92807

www.outdoordimensions.com

(714) 459-6555



Photographer/videographer:

Nicole Caldwell Photography
139 ½ S Olive, Orange, CA 92866
www.nicolecaldwell.com
(949) 715-0870

Lighting:

Neptune Lighting
www.neptunelighting.com

Table/chair rental:

Big Top Rentals
4920 E La Palma Ave, Anaheim, CA 92807
www.bigtoprentals.com
(714) 970-9800

Signature Party Rentals
3100 S Susan Street, Santa Ana, CA 92704
www.signatureparty.com
(714) 545-6777

AV Equipment:

Swell DJ Productions
www.swelldjproductions.com
sdjpsales@gmail.com
(951) 704-5410

SOS Entertainment
www.sosentertainment.com
keeleysage@sosentertainment.com
(714) 473-1204